



Request for Applications: Investigator Qualification Training Scheme (IQTS) Trainers and Roster

1. Background

CHS Alliance, in partnership with Humentum, is strengthening the global capacity to respond to sexual abuse, exploitation and harassment (SEAH) in the humanitarian and development sector. Our goal is to equip new investigators with the critical skills and knowledge to undertake survivor-centered investigations by using a standardised, high-quality approach to investigating allegations of SEAH.

The Investigator Qualification Training Scheme (IQTS) is a flagship initiative to establish a recognised standard for SEAH investigators across the humanitarian and development sector. Structured across three tiers, the scheme progressively builds the technical, procedural and ethical competencies required to conduct survivor-centred investigations in complex operational environments: Tier 1 provides a foundation in SEAH concepts and investigation principles; Tier 2 develops applied investigative skills through case-based practice; and Tier 3 certifies advanced investigative competency through a rigorous examination. The IQTS sits within CHS Alliance's broader mandate to uphold the Core Humanitarian Standard and support organisations in meeting their duty of care obligations towards both affected populations and their own staff. By building a qualified, multilingual pool of IQTS-trained trainers, CHS Alliance aims to expand the reach and consistency of high-quality investigation capacity across regions where demand is greatest.

2. Administrative Information

The purpose of this Request for Application is to establish a multilingual pool of proficient trainers for the delivery of the online and in person IQTS training.

To be considered as a potential trainer for this course and/or become part of CHS Alliance IQTS Roster, interested parties are invited to submit their interest via email to recruitment@chsalliance.org.

Prospective trainers are required to submit their CV and complete the designated application form, requiring the following information:

A. Applicant Information:

- Name
- Address
- Phone Number
- Email Address

B. Description and Suitability Highlights:

- Relevant experience in SEAH (Sexual Exploitation, Abuse, and Harassment) investigations within the sector. Minimum 5 years of experience.
- Previous experience in training and mentoring sector staff on SEAH-related subjects, including investigations.

C. Technology Familiarity:

- For online delivery prior experience with learning platforms such as stream and webinar platform (Zoom) is advantageous.

D. Qualification Requirement:

- All trainers must have at least one of the following:
Track 1: Experience delivering IQTS training in-person
Track 2: Experience delivering IQTS training online

The fee structure is standardised and based on donor funding.

NB: The fee is not subject to negotiation and a requirement of application to confirm acceptance of the standard fee. No additional costs are reimbursable. Where travel costs apply these are covered alongside accommodation and per diem.

IMPORTANT NOTICE:

The CHS Alliance has a zero-tolerance approach to all forms of violence, discrimination, harm, abuse, exploitation — including sexual exploitation, abuse and harassment — as well as fraud and corruption, towards any individual.

Consultant of the CHS Alliance behaviour must be seen to be of the highest standard and in keeping with the CHS Alliance vision, mission and aims. Therefore, all offers of consultancy are subject to satisfactory references and appropriate screening checks. As part of these checks, the CHS Alliance is participating in the Misconduct Disclosure Scheme (MDS). The participation in the MDS requires the CHS Alliance to seek information about candidate's misconduct (including sexual exploitation, abuse and harassment) with any previous employers for at least the past five years.

APPLICATION INSTRUCTIONS:

How to apply: Interested candidates should submit their applications to: recruitment@chsalliance.org

Applications shall include a CV and the form below. Both these documents should be no longer than 2 sides of A4. Please include "Applications for SEAH Investigator Qualification Training Scheme" in the subject line.

Deadline for applications: 19 June.

Annex — Trainer Application Form

IQTS TRAINER — APPLICATION FORM

Investigator Qualification Training Scheme | CHS Alliance | 2026

Please complete all sections of this form and submit it together with your CV to recruitment@chsalliance.org by 19 June 2026. Your responses will be used to assess eligibility and score your application. Incomplete forms will not be considered.

A. APPLICANT INFORMATION

Full name		Nationality	
Email address		Phone / WhatsApp	
Country of residence		Organisation (if any)	
LinkedIn / professional profile URL			

B. ELIGIBILITY — PASS / FAIL (a NO to any criterion will result in disqualification)

Criterion	YES	NO	Supporting evidence / details
I have a minimum of 5 years' direct experience conducting SEAH investigations.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	State total years & most recent role:
I have experience facilitating or delivering training on SEAH-related topics.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	State formats used (in-person / online / blended):
I meet at least one IQTS qualifying track: Track 1 previous IQTS in-person delivery Track 2 previous IQTS online delivery Track 3 passed Tier 3 IQTS exam with a high score	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Specify track(s) and evidence (e.g. exam score, delivery dates):
I am able to deliver training in at least one of the listed languages.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Specify language(s): (see Section C)
I can provide two professional references (at least one SEAH-specific).	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Name and contact of referees:
I confirm I have no current conflict of interest with CHS Alliance or Humentum.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If any potential Col, describe:
I have access to technology and a stable internet connection to deliver online training AND/OR I am willing and able to travel internationally to deliver in-person training.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Specify: online only / in-person only / both. For online: list platforms used (Zoom, Teams, etc.):

C. LANGUAGE CAPACITY

Language	Native	Proficient	Basic	Can deliver IQTS training
Arabic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Portuguese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other spoken languages: (specify):

D. DECLARATION

I confirm that the information provided in this form and my accompanying CV is accurate and complete to the best of my knowledge. I understand that providing false or misleading information will result in immediate disqualification and removal from the IQTS Roster.

I consent to CHS Alliance retaining my CV and this form for the purposes of IQTS training and roster management and deployment matching in accordance with its data protection policy.

Signature:

Date:

For office use only — Evaluator initials: