



## Call for Candidates

### CHS Alliance Verification Advisory Panel (VAP)

#### Background

The [CHS Alliance](#) is a global network of more than 250 humanitarian and development organisations working to make aid more effective and accountable. Through the [Core Humanitarian Standard on Quality and Accountability](#) (CHS), we promote principled, people-centred action across the sector, supporting the sector in applying standards and good practices.

The CHS was designed so that its application can be measured. The [CHS Verification Scheme](#) is a structured, systematic process that enables organisations to assess and improve how well they apply the CHS, with options ranging from Self-Assessment to Independent Verification and Certification recognising the many types of organisations working in humanitarian and development aid. The Verification Scheme is managed by the CHS Alliance, with Independent Verification and Certification conducted by an accredited, third-party Conformity Assessment Body – currently [Humanitarian Quality Assurance Initiative \(HQAI\)](#).

To ensure the Verification scheme remains technically sound, fair, and aligned with good practice, the CHS Alliance convenes an independent [Verification Advisory Panel \(VAP\)](#).

#### Purpose of the Verification Advisory Panel

The VAP provides independent advice, technical oversight, and quality assurance on the implementation and evolution of the CHS Verification Scheme. It plays a critical role in safeguarding its **credibility, impartiality, and continual improvement**.

The Panel supports the CHS Alliance in:

- Providing oversight, technical advice, and quality control on the application of the scheme
- Reviewing the scheme and its verification options to ensure relevance, user value, and alignment with international good practices
- Advising on verification methodology, processes, and guidance
- Reviewing and making recommendations to the CHS Alliance Governing Board on the acceptance and approval of third-party Conformity Assessment Bodies
- Responding to feedback and concerns raised by users and, where relevant, advising Conformity Assessment Bodies
- Ensuring that the scheme remains technically robust, transparent, and fair
- Promoting learning and alignment with internationally recognised verification standards

Through its work, the VAP helps ensure CHS verification remains meaningful, credible, and trusted across the humanitarian and development sectors.

### Call for Independent experts

We are pleased to invite 2 to 3 new **independent experts** to join the current Verification Advisory Panel<sup>1</sup>.

### Responsibilities of Panel Members

Panel members:

- Attend ~4 meetings per year (mostly virtual)
- Review and advise on CHS Verification methodologies, guidance, and tools
- Contribute to decisions or advice related to third-party verification
- Provide timely feedback on draft documents and consultations
- Support the CHS Alliance Board and Secretariat in strengthening the scheme
- Maintain confidentiality and declare any conflicts of interest

### Term and Commitment

- Panel members are appointed for a **three-year term**, renewable once.
- This is a **voluntary role**. No remuneration is offered, though reasonable travel expenses (for in-person meetings) may be covered by the CHS Alliance. Members contribute approximately **3-4 days per year**.

### Eligibility and Selection Criteria

We are looking for individuals who meet the following criteria:

- Experience in one or more of the following areas:
  - CHS implementation and organisational accountability and quality assurance
  - Quality Assurance, verification, audit, or certification of other standards and methodologies, such as but not exclusively: ISO 9001, Certified Internal Auditor (CIA), Social Accountability Standard (SA8000), Fair Trade, Global Reporting Initiative (GRI), European Foundation for Quality Management (EFQM), Internal Control Integrated Framework (COSO)
  - Governance of standards and oversight mechanisms
  - Donor accountability, due diligence and transparency mechanisms
- Can contribute to an independent, technical advisory body

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<sup>1</sup> The VAP includes:

- Up to 3 representatives of the CHS Alliance Board
- Up to 4 independent experts (this call is focused on these roles)
- 1–3 representatives of approved Conformity Assessment Bodies
- 1 independent Chair

- Availability to participate actively and consistently
- Fluency in English
- Are not currently representing a CHS-verified organisation or any other entity in a conflicting capacity

We are committed to **diversity** and strongly encourage applications from underrepresented groups, especially from the Global South.

### **Confidentiality and Conflict of Interest**

All members will be asked to sign a **confidentiality agreement** and **conflict of interest declaration**, in line with CHS Alliance standards

### **Application Process**

Interested individuals are invited to submit:

- A **short letter of motivation** (1 page max)
- A **curriculum vitae** (3 pages max)

✉ Send applications to: **verification@chsalliance.org**

📅 Deadline: **19 September 2025**

Shortlisted candidates may be invited to a brief interview. Final appointments will be made by the CHS Alliance Governing Board.