

Investigator qualification training scheme:

Entry requirements based on Recognition of prior learning (RPL)

Version at 9 September 2022

This scheme of recognition of prior learning and experience for applicants to the IQTS will be periodically reassessed, particularly in the first year of running the scheme. Please make sure you have the latest version at time of registering.

I. Recognition of Prior learning under the Investigator Qualification Training Scheme (IQTS)

By « Recognition of Prior Learning (RPL) », we mean learning that occurred through attending a course on Investigations of Sexual Exploitation and Abuse and Harassment (certified learning), plus experience with SEAH Investigations (experiential learning).

1. Previous training/workshops attended

Courses that qualify for RPL are:

- SEAH Investigation workshop and SEAH Investigation follow-up workshop, delivered by CHS Alliance¹, up until 30 June 2022;
- SEAH Investigation workshops delivered by other organisations, to the extent that the content is similar to that of SEAH Investigation workshops provided by CHS Alliance before 30 June 2022 (see description under IV below).

2. Previous SEAH investigation experience

Experience that qualifies for RPL refers to:

- Experience as SEAH Investigator
- Experience as SEAH investigation training courses facilitator
- Experience as SEAH investigation Manager or mentor
- Experience as SEAH Investigation subject matter expert (safeguarding initiatives and projects)

¹ This includes trainings run by HAP International and Building Safer Organisations (BSO) which existed prior to the CHS Alliance.

II. Prior Learning Assessment

Previous course completion	Points
CHS Alliance (or HAP International / Building Safer Organisation) SEAH Investigation training workshops:	
SEAH investigation Training workshop	2
Follow-up SEAH Investigation Training workshop	2
SEAH Investigation workshop delivered by another provider:	
Workshop content that has similar training objectives, content, and number of days, to that of the CHS Alliance SEAH Investigation Training workshops	2
Other SEAH Investigation related course, per day	0.5
Time since last course completion*	
Less than 3 years ago	3
Between 3 to 5 years ago	2
More than 5 years ago	1
SEAH Investigation experience since course completion	
Ability to demonstrate experience in the two years preceding IQTS registration	3
Experience since course completion but not in the preceding two years	1
No experience since course completion	0

Options to complete qualification:

- | | |
|--------------------------------|---|
| A. If 8 points or more: | Choose between completing Tier 2 (with external examination) or Tier 3. |
| B. 5 to 7 points: | Complete Tier 3 (possibility to observe Tier 2 upon request) |
| C. Less than 5 points: | Complete Tier 2 (with external examination) and Tier 3 |

Activities carried under the CHS Alliance Approved Trainer Scheme:

Applicants who have completed activities under the CHS Alliance Approved Trainer Scheme, such as trainee trainer and interview coach, may include these activities in their timeline.

III. Application to Recognition of Prior Learning

When registering to a course, applicants will see a question referring to Recognition of Prior Learning. Applicants need to indicate that they wish to join via Recognition of Prior Learning, and which situation, A, B or C, applies to them.

In addition, participants need to send an email to training@chsalliance.org, with the following information:

1. Information on previous courses/workshops attended

	CHS Alliance/HAP International/BSO	Other course provider
Copy of course(s) completion certificate	Yes	Yes
Programme with course objective and course content	No	Yes
Person of contact within the course provider	No	Yes

2. Information on previous experience

Two experiences must be reported per year, to a maximum number of 3 most recent years

Type of experience	Information to provide
SEAH Investigator SEAH Investigation Manager SEAH Investigation Mentor	<ul style="list-style-type: none"> - category of allegations that were dealt with (Safeguarding/Workplace harassment) - approximate number of days for each investigation - role taken by applicant in each investigation (co-investigator, lead investigator, investigation mentoring etc.) - References: 2 references with whom we can check your investigation experience.
SEAH Investigation training course facilitator	<ul style="list-style-type: none"> - Course dates and location - name of client (or employer) - topics facilitated - number of hours facilitated
SEAH Investigation subject matter expert	<ul style="list-style-type: none"> - Event dates and location - Name of client (or employer) - Brief description of assignment - Number of hours or days involved

IV. Courses qualifying for Recognition of Prior learning

In order to be recognized, courses taken outside of CHS Alliance must include similar objectives, content and methodology that the CHS Alliance courses provided until 30 June 2022, that is:

- Minimum 28 hours of live learning (including live facilitation, group work and role play) in-person or remote
- A full day of interview simulation with feedback from facilitators
- Topic covered: definitions of abuse, complaint and allegations; analysing allegations; investigation principles; investigation planning; sources of information; interviewing survivor, witnesses and subject of complaint; standard of proof; report writing; concluding an investigation.

The final decision whether a previous course attended meets the criteria will be made by the CHS Alliance Training team on the basis of the documentation provided by the applicant.

V. Discounted course fee

Discount to previous CHS Alliance, HAP International or Building Safer Organisation course participants:

Applicants who have previously joined a CHS Alliance, HAP International or Building Safer Organisation SEA or SEAH Investigation course, are entitled to a discounted rate on joining Tier 2 and/or Tier 3. Please check the applicable discount on the corresponding event page.

VI. Exception for regular CHS Alliance trainers

CHS Alliance investigation trainers who have been contracted for SEA Investigation training facilitation by CHS Alliance between 2019 and 2022 will receive an honoris Tier 3 certificate on their first contract with CHS Alliance under the Investigator Qualification Training Scheme.

For all information, please contact training@chsalliance.org