

Job description: Director of CHS Policy, Impact and Advocacy

Reports to: *Executive Director*

Direct reports: *Verification lead and Senior Advisor on CHS and Outreach*

Coordination with – *Members of the Senior Management Team, CHS Revision team and Fundraising and Donor Coordination Manager.*

Time commitment – *full time role, 80% will be considered for the right candidate.*

Location – *London or Geneva, with a preference for London. Possibility for other locations to be considered if hosted by a CHS Alliance member.*

Background and Purpose:

This is a new senior role created to support the delivery of the ambitious CHS Alliance strategy 2022 – 2025.

The purpose of this key position is to drive greater accountability to affected people focussing on three areas: 1) to ensure the most relevant policies guiding the use and application of the CHS, specifically through the verification of the CHS to support our members and partners to deliver on the CHS commitments, 2) to track the impact of the use of the CHS and its verification process, and 3) to advocate for greater take up on the delivery of the CHS, with key policy and donor partners.

It will particularly focus on complementing the work of the team to accelerate greater uptake for the CHS in the sector, especially amongst national and local organisations. One of the critical tasks of the Director will be to lead a review of the current Verification Scheme based on the needs of national actors.

The person will take the lead on advocating relevant stakeholders, including donors, for higher level of recognition and use of CHS Verification, leading research projects related to CHS verification, and representing the organisation in the appropriate forums in the sector, including the IASC and Grand Bargain workstreams.

They will manage a small team to support the delivery of the relevant CHS Alliance's strategic objectives. It will be essential to work effectively with the programmes and communications teams. They will also be a member of the Senior Management Team, contributing to the overall strategic vision of the organisation and positive work culture.

Main Responsibilities:

Policy oversight of the CHS Verification

- Direct the review of the Verification Scheme based on the review of barriers and incentives for national actors to embark on a CHS Verification, to drive greater uptake of verification by local and national organisations.

- Support and advance the work of the Verification Advisory Panel (VAP), bringing strategic advice to the CHS Alliance Board on the CHS Verification, to maintain a fit for purpose CHS Verification Scheme.
- Maintain close engagement with our partner HQAI, and any future certification advisory bodies, to deliver on the Scheme and the partnership agreements.

Impact of the CHS

- Listen and engage with members, particularly the national members, to find the right mechanisms and support for their delivery of the CHS
- Work in close partnership with the CHS Alliance programmes team to develop the thematic guidance and support needed to help organisations meet the CHS verification process.
- Work in close collaboration with HQAI to develop and implement a study measuring the impact of CHS Verification.
- Oversee the support of the Self-Assessment process and Verification Community of Practice managed by the Verification lead.
- Maintain close links with the training team on the delivery of the CHS focal point training.

Advocate for greater uptake up of the CHS

- Review, research and advocate for the take up of the CHS in donor and partnership arrangement
- Engage with relevant global policy bodies, specifically the IASC and Grand Bargain and other UN entities
- Lead on the outreach with the government donors for their engagement with and promotion of the CHS
- Lead the in-house production of the future production of the biennial Humanitarian Accountability Reports, collaborating closely with the communications team.
- Work closely with the communications team on promoting the verification process and benefits. This includes identifying opportunities to promote the Impact study conducted jointly with HQAI.

Key Contacts:

Internal: colleagues in the SMT, CHS revision team, Programmes and Communications teams, Fundraising

External: HQAI, VAP members, CHS Alliance Board members, key partners

Person Specification

Competencies

- **Delivering Results:** Dynamic and able to bring opportunities together to deliver results.
- **Inclusive:** Demonstrating understanding of gender, diversity and inclusion.
- **Creative thinking:** Curious about alternative or unconventional ideas/solutions.
- **Communicating:** Ability to respectfully listen to and respond to queries, adapting to culture and context of interlocutor, both orally and in writing.
- **Cultural Sensitivity:** Adaptable and sensitive to work in different cultural contexts.

- **Time Management: Proven ability to prioritise and plan effectively, working in a structured manner and to deadlines.**
- **Living CHS Alliance values: committing to work as a team, act with integrity, aim for excellence, respect, and care for each other and think creatively.**

	Essential	Desirable
Qualifications:	Master's degree in a relevant area of studies	
Experience:	<ul style="list-style-type: none"> • Experience with non-profit organizations, with a global membership reach • 15 years of progressively responsible experience • Experience at a senior management (programme or country director level) 	<ul style="list-style-type: none"> • Undertaking verification process against the CHS • Field experience in the aid sector
Knowledge:	<ul style="list-style-type: none"> • Knowledge of the Core Humanitarian Standard • Good understanding of the humanitarian policy work – engagement with IASC, Grand Bargain • Good knowledge of quality and accountability in the aid sector 	
Skills:	<ul style="list-style-type: none"> • Excellent management skills • Excellent representation and negotiation skills at the highest level • Integrator: able to convene people around common goals or finding common solutions • Spirit of initiative • Organization skills – able to prioritise • Leadership skills 	
Language:	<ul style="list-style-type: none"> • Excellent oral and written English skills 	French a strong asset, other working languages appreciated.
Behaviour	<ul style="list-style-type: none"> • Be personally and collectively responsible for upholding and promoting the highest standards of ethical and professional conduct. This includes refraining from acts of misconduct, respecting the CHS 	

	<p>Alliance’s standards and the dignity of those whom the Alliance pledges to assist and with whom they have contact.</p> <ul style="list-style-type: none">• Commit to the CHS Alliance values, vision and mission	
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