

# MAKING AID WORK BETTER FOR PEOPLE

**CHS Alliance membership pack**

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## WHO WE ARE

The CHS Alliance is a global network committed to making aid work better for people. Our membership is diverse - and includes some of the world's largest NGOs as well as national and local organisations. We encourage new membership applications.

We help organisations learn about the Core Humanitarian Standard (CHS) and verify their performance against its Nine Commitments. We also support organisations to improve by advising and training them to:

- ✓ be accountable to affected populations;
- ✓ protect against sexual exploitation, abuse and harassment;
- ✓ support better people management.

Our work helps aid organisations to deliver higher quality, more effective aid by becoming more accountable to those they serve. This in turn increases the legitimacy of the sector as a whole.



# WHY JOIN

CHS Alliance members believe organisations deliver higher quality, more effective aid when they are accountable to the people they serve.

Some of our members are among the largest humanitarian and development actors in the world working across several continents; others work locally and might be among the smallest. All are committed to putting people in crisis at the heart of what they do by implementing the Core Humanitarian Standard (CHS).



## BENEFITS OF MEMBERSHIP

### IMPROVE

- Improve quality and accountability through expert advice on implementing the CHS
- Join Communities of Practice to help put people affected by crisis at the heart of your organisation's policies and practices
- Get exclusive or discounted training and learning opportunities

### VERIFY

- Find out how well your organisation meets the CHS by getting verified
- Get private online access to benchmark your organisation against sector-wide data
- Share your aggregated results to demonstrate how the sector is meeting its CHS commitments

### INFLUENCE

- Be part of collective action to make aid work better for people by applying the CHS
- Participate in shaping the future of the CHS
- Demonstrate your commitment to quality and accountability to partners and donors

Members are also automatically enrolled in the CHS Alliance complaints mechanism.

# WHO CAN JOIN?

Organisations working on humanitarian or development issues are eligible to become a “full” or “associate” member of the CHS Alliance.

Both full and associate member organisations must be approved by the CHS Alliance governing Board and adhere to the CHS Alliance membership policies. While the application procedure and approval process are the same for both types of membership, there are different eligibility criteria, application requirements, rights, responsibilities and benefits for full and associate memberships. These are outlined on the following pages.

## CHS ALLIANCE MEMBERSHIP TYPES



**FULL MEMBER**

(INCLUDES GLOBAL NETWORKS)

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**ASSOCIATE  
MEMBER**

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## FULL MEMBER

- ✓ An organisation whose **core activities, or whose members' core activities, work towards assisting and protecting vulnerable people and crisis-affected communities**. They can be non-governmental organisations (NGOs), NGO networks, global NGO Secretariats, NGO consortia, Red Cross and Red Crescent Societies, IFRC and ICRC, and United Nations agencies.
- ✓ Legally registered or recognised as a not-for-profit organisation in the country where it has its headquarters.
- ✓ Makes no adverse distinction in its work on the basis of nationality, race, gender, diversity, religious belief, class or political opinion.
- ✓ Meets the requirements for financial accountability under the law in the country where it has its headquarters.
- ✓ Has a documented organisational commitment to quality and accountability in its activities and management practices towards people and communities affected by disaster, conflict and poverty.

### FULL MEMBER (GLOBAL NETWORK)

Global Network status is a type of full membership. This applies when an organisation joins on behalf of all their affiliates, although only the international entity is officially considered a member of the CHS Alliance, when it comes to voting rights. The international entity may formally appoint a representative from one of its affiliates to exercise its rights as a full member.

Affiliates may benefit from the services of the CHS Alliance, including joining our members-only Communities of Practice, getting support for validated Self-Assessments, and receiving training discounts.



## ASSOCIATE MEMBER

- ✓ An organisation or entity which **does not meet the eligibility requirements for full membership, but whose activities and management practices are consistent with, and supportive of, the vision, mission and objectives of the CHS Alliance**. They can be donor agencies, United Nations agencies, national disaster management agencies, standards bodies, development and human rights organisations, academic institutes, or networks.
- ✓ Legally registered or recognised in the country where it has its headquarters.
- ✓ Makes no adverse distinction in its work on the basis of nationality, race, gender, diversity, religious belief, class or political opinion.
- ✓ Meets the requirements for financial accountability under the law in the country where it has its headquarters.
- ✓ Has a documented organisational commitment to quality and accountability in its activities and management practices towards people and communities affected by disaster, conflict and poverty.

# REQUIREMENTS

By joining the CHS Alliance, your organisation is taking a commitment to improve the quality and accountability of its programmes and management practices. We require our members to align with the CHS and:



## FULL MEMBER

- ✓ To undertake verification against the CHS within two years of joining.
- ✓ To develop and follow an improvement plan following each verification exercise.
- ✓ To provide annual feedback on how the organisation uses, and learns from, the CHS.
- ✓ To have a code of conduct that includes the prohibition of sexual exploitation and abuse by staff and other representatives.
- ✓ To cooperate with the CHS Alliance complaints mechanism.
- ✓ To have an external complaints mechanism in place.
- ✓ To pay membership fees within eight weeks of receipt of the annual invoice.
- ✓ To submit annual audited accounts.



## ASSOCIATE MEMBER

- ✓ To provide annual feedback on how the organisation uses, and learns from, the CHS.
- ✓ To complete a CHS Alignment Statement each year, or to undertake a verification option.
- ✓ To have a code of conduct that includes the prohibition of sexual exploitation and abuse by staff and other representatives.
- ✓ To cooperate with the CHS Alliance complaints mechanism.
- ✓ To have an external complaints mechanism in place.
- ✓ To pay membership fees within eight weeks of receipt of the annual invoice.

# RIGHTS

According to the CHS Alliance Statutes, members enjoy the following rights:



## FULL MEMBER

- ✓ Attending the General Assemblies.
- ✓ Participation in committees and working groups (upon invitation).
- ✓ Lodging proposals for consideration at the General Assembly.
- ✓ Standing for election to the Board.
- ✓ Nomination of candidates to stand for the Board.
- ✓ Voting at the General Assemblies.
- ✓ Entitled to preferential access to events and support services.





## ASSOCIATE MEMBER

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# MEMBERSHIP FEES

## CHS ALLIANCE MEMBERSHIP FEE STRUCTURE

Currency = Swiss francs (CHF)

Annual income	 Full Member (Standard rate)	 Associate Member
Less than 1 million	100	100
1-5 million	1,800	100
5-20 million	5,000	100
20-50 million	8,750	4,375
50-150 million	10,000	5,000
More than 150 million	12,500	6,250
Global networks	25,000	Not applicable

## FULL MEMBERS REDUCED RATES

Currency = Swiss francs (CHF)

Annual income	Medium HDI country	Low HDI country
Less than 1 million	100	100
1-5 million	900	100
5-20 million	2,500	100
20-50 million	4,375	100
50-150 million	5,000	100
More than 150 million	6,250	100

Reduced and minimum rates are available for full members headquartered in countries ranked as 'Medium' and 'Low' respectively in UNDP's Human Development Index (HDI).



# THE APPLICATION PROCESS

## 1. THE CHS ALLIANCE SECRETARIAT WILL:

- ✓ Review the application against the membership eligibility criteria and requirements, check references and seek additional information if required.
- ✓ Check that organisations applying to the CHS Alliance do not appear on any international terrorist lists.
- ✓ It will then send the application to the CHS Alliance Membership and Nominations Committee.

## 2. THE MEMBERSHIP AND NOMINATIONS COMMITTEE WILL:

- ✓ Undertake a preliminary review of the new membership application and provide a recommendation to the CHS Alliance governing Board.

## 3. THE BOARD MEETS QUARTERLY AND WILL:

- ✓ Consider the application and approve, reject or defer it based on a majority vote.

## 4. THE CHS ALLIANCE SECRETARIAT WILL:

- ✓ Inform the applicant organisation of the Board's decision. If the membership is approved we will send a formal acknowledgement to the applicant, invoice the organisation, and once payment is received, send an official welcome package.
- ✓ The CHS Alliance will seek to approve all complete applications within three months of submission. To find out more about joining the CHS Alliance, please contact [info@chsalliance.org](mailto:info@chsalliance.org).

# APPLY ONLINE!

If your organisation wants to join a global network committed to putting people and communities at the heart of aid, then apply today.

Simply start your application on our website:  
[www.chsalliance.org/join](http://www.chsalliance.org/join), email us:  
[info@chsalliance.org](mailto:info@chsalliance.org), or give us a call:  
+44 (0) 20 3445 5605



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