

Terms of Reference:
Developing and Updating the CHS PSEAH
Verification Guide and Implementation Handbook

Invitation for proposals

1. Background

The CHS Alliance is unwavering in our commitment to protect people from sexual exploitation and abuse (PSEA) and sexual harassment (H).

The Core Humanitarian Standard on Quality and Accountability (CHS) is a framework standard with nine commitments to affected people. While not designed as a specific PSEAH tool, protection from sexual exploitation and abuse and sexual harassment is woven throughout the Standard.

Now, five years since the Standard was launched, it is clear that there are still considerable gaps in how the sector approaches PSEAH and inadequacies in the CHS and supporting processes.

The CHS Alliance is looking for a consultant to help improve and develop an up-to-date CHS verification guidance on PSEAH – building on what we have learned from the CHS PSEAH Index – as part of our commitment to protecting people affected by crisis, as well as aid workers, from sexual exploitation, abuse and harassment.

2. Purpose of the review

Purpose: to produce relevant guidance and considerations for organisations to measure their performance and strengthen their approaches on PSEAH

Outputs

- a) Provide additional verification guidance on PSEAH for organisations to consider when verifying against the CHS to complement the current CHS Verification Guide, based on knowledge and progress in the sector over recent years. This is to enable organisations undertaking verification to better identify weaknesses and develop best practice.
- b) Update the current CHS Alliance PSEAH Implementation Quick Reference Handbook, to incorporate the improvements made to the Verification Guide.

3. Deliverables

- A report synthesizing the proposed elements to include in the current CHS Verification Guide that enable a solid measurement of organisations' performance on PSEAH as part of the CHS verification process.
- An updated CHS Alliance PSEAH Implementation Quick Reference handbook

4. Time frame

It is envisaged that this would require up to 25 days of work from, between March and June 2020. Work is expected to be predominantly home-based, with the possibility of trips to Geneva at key intervals.

5. Application Process

Requirements: We are looking for a consultant with strong PSEAH knowledge and experience, ideally with knowledge of the CHS. It would be ideal if they also had knowledge of the IASC Minimum Operating Standards for PSEA (MOS-PSEA) and / or other relevant standards. The person/s should also have knowledge of producing guidance for an NGO audience.

Process: Please submit the following to recruitment@chsalliance.org by **7 March 2020**

- I. One-page motivational cover note, focusing on similar pieces of work
- II. Maximum two-page proposal for how this work would be completed, including consultancy fees
- III. CVs of the consultant/s.
- IV. At least three referees listed / consultant