

Minutes of the extraordinary General Assembly of the CHS Alliance held from 3 to 7 December 2018

1. Introduction

This extraordinary General Assembly of the CHS Alliance was conducted virtually and was convened following the resignation of two Board members including the Vice-Chair. According to the Statutes there was a need to call for an election to elect two new board members and elect a new Vice-Chair.

The meeting was convened in compliance with Article 15 of our Statutes – as confirmed by Robert Sweatman, Head of Performance and Accountability at British Red Cross, member of the Board, Chair of the Membership and Nominations Committee and designated Returning Officer for the voting process (see minutes of the Board meeting held on 27-28 September 2018) – and consisted of a voting period that was open from 3 to 7 December 2018.

The General Assembly was quorate, with 55.3% of eligible CHS Alliance members submitting their votes within the voting period (there were 94 full members eligible and 52 actually voted).

Results of the votes were presented during a webinar organized on 10 December 2018, at which the Executive Director also updated the members on the activities and progresses of the Alliance.

2. Opening and welcome by the Chair during the webinar

In his opening address, Robert Tickner, Chair of the Board, welcomed everyone and thanked our members for their votes.

He emphasized the current good shape of the CHS Alliance and the continuous support of donors for next year. The Chair came back on 2018 highlights among which:

- ◆ The limitation of the barriers for membership (with the inclusion of the Human Development Index in the Alliance's membership fees structure facilitating access for smaller organisations and organisations from low index countries) and a growing influence across the globe;
- ◆ The increasing use of the CHS Verification Scheme which helps demonstrate organisations' upholding the CHS in their daily practice;
- ◆ The role of the CHS Alliance around Safeguarding issues and PSEA (protection from sexual exploitation and abuse);
- ◆ The publication of the Humanitarian Accountability Report which focused on change and the key role of human resources and top management (who shall prove determination and leadership) in driving change across entire organisations.

The Chair ended his speech underlining the cohesiveness and collaborative spirit of the Board who will work towards achieving the Alliance's mission in 2019.

3. Announcement of the results of voting

The results of the elections were reviewed and validated by Robert Sweatman, designated Returning Officer as mentioned above.

The General Assembly noted that Bijay Kumar and Jules Frost resigned from their Board position. The CHS Alliance seized the opportunity to thank them for their commitment and hard work.

a. Election of Board members

The Board received 13 nominations during the application period.

During the review process, two nominations were considered as non-eligible because of non-payment of the organisation's membership fees.

Hence, only eleven nominations were presented to the General Assembly.

The openings – as indicated in the documents shared with the whole membership prior to the elections – were as follows:

Two (2) representatives from full members.

In accordance with the CHS Alliance Statutes Articles 18 and 21, **the following persons have been voted onto the CHS Alliance Board for a 3-year term:**

- ◆ Ms. Joan Doris Makena Mwobobia, Executive Director, ActionAid International Kenya
- ◆ Mr. Allan A. Calma, Regional Program Coordinator and Global CHS Focal Point, Lutheran World Federation

The list of the current Board, after the elections, can be consulted in Annex 2 to these minutes.

b. Election of Vice-Chair

For the Vice-Chair position, the Secretariat of the Alliance only received one nomination and the candidate was therefore elected *de facto*.

The new Vice-Chair of the CHS Alliance is:

- ◆ Ms. Shama Nicola Wadhawa Mall, Deputy Regional Director, Programs & Organisational Development, Community World Service Asia

4. Update of the CHS Alliance activities

The Executive Director, Tanya Wood, then took the floor, providing the audience with an overview of the Alliance's 2018 achievements and presented the Alliance's framework for 2019. She put emphasis on working collectively to drive change as a membership organisation.

Tanya detailed the framework for 2019 around its 3 axes, namely: knowledge and understanding of the CHS; accountability and learning and membership collaboration and collective solutions. She highlighted that the incorporation of the CHS in the Sphere handbook and the donors' commitment at the Safeguarding Summit are two big milestones for the broader reach of the Standard and that work will continue to expand knowledge and understanding around it. She indicated that resources will be mobilized to develop further the support on verification and the verification tools. Tanya lastly mentioned that the Alliance will continue People In Aid's work on people management in addition to PSEA and accountability to affected populations. She concluded with an emphasis on the expertise and network gathered among the membership of the Alliance which will drive the organisation forward.

5. Date of the next General Assembly

The next General Assembly will be held from 19 to 21 November 2019, in Bangkok, Thailand.

6. Closing of the webinar

The Chair expressed his appreciation to all members who voted during the General Assembly. He congratulated and welcomed the new Board members and ended the webinar.

Drafted by:



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Approved and signed by:



Robert Tickner
Chair



Matthew Carter
Board member